

**Minutes of the Performance Committee meeting held at CDDFRS HQ on Tuesday 12<sup>th</sup> September 2023 at 14:30 hours.**

**Present:** Cllr J Blakey in the Chair

**Durham County Council:** Cllr R Manchester and S Quinn

**Darlington Borough Council:** -

**Officers:** Director of Community Risk Management K Carruthers

**Part A**

**1. Apologies**

Apologies received from Cllr G Lee and Cllr C Marshall.

It was noted that the meeting would not be quorate but as there were no decisions to be made it would go ahead.

**2. Minutes of the previous meeting**

The minutes of the previous meeting that was held on 30 June 2023 were agreed as a true record and the action was noted as complete.

**3. Performance Report Quarter 1 2023/2024**

K Carruthers introduced the report which provided Members with a summary of the organisational performance at the end of the first quarter of the 2023/24 financial year. The indicators were discussed in turn.

Cllr S Quinn asked if there were any other contributing factors such as substance misuse in the number of accidental dwelling fires. K Carruthers explained that although the use of drugs and alcohol is sometimes evident at incidents, the predominant overarching factors are kitchen fires and lone occupancy.

The Committee **noted** the report.

**4. Letters of Appreciation**

The Committee considered letters of appreciation received by the Service for the period 1 April 2023 to 30 June 2023. In total 14 letters had been received for the reporting period.

The Committee **noted** the report.

### **5. Any other Business**

Such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration.

### **6. Exclusion to the Public**

That under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 2 and 4 of Part 1 of Schedule 12A to the said Act.

### **7. Formal Complaints**

Two formal complaints had been received by the Service for the period 1 April 2023 to 30 June 2023. No complaints had been forwarded to the Local Government Ombudsman.

The Committee **noted** the report.